

**Maryville City Schools**  
**833 Lawrence Avenue**  
**Maryville, TN 37803**

**BOARD OF EDUCATION**  
**REGULAR MEETING**

**5:30 PM, FEBRUARY 7, 2022**  
**FOOTHILLS ELEMENTARY SCHOOL**

- I. CALL TO ORDER** **CHAIRMAN BLACK**  
**MOMENT OF SILENCE**  
**PLEDGE OF ALLEGIANCE** Matthew Philips – 1<sup>st</sup> grade and Mary Kate Philips – 3<sup>rd</sup> grade
- II. UPDATE FROM FOOTHILLS ELEMENTARY SCHOOL -** Karen Schito, Principal
- III. ADOPT AGENDA**
- IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- V. CONSENT AGENDA ITEMS**
1. Approve Minutes of January 10, 2022 meeting (Attachment)
  2. Approve Board Policy changes to section 6.3071 – Student Alcohol and Drug Testing – second reading.
  3. Approve Coulter Grove Intermediate School Liaisons overnight trip for Ace of Shakes Competition in Nashville (Attachment A1)
  4. Approve Maryville High School HOSA students overnight trip for HOSA State Competition in Knoxville (Attachment A2)
  5. Approve Montgomery Ridge Intermediate School Band overnight trip to Louisville, KY (Attachment A3)
  6. Approve Maryville High School Hiking Fitness Club overnight trip to North Carolina Great Smoky Mountains National Park (Attachment A4)
- VI. AGENDA ITEMS**
1. Consider Board Policy changes to Section 3.209 – Estimating Facility Costs (Attachment B1)
  2. Consider approval to open the Maryville Virtual School for the 2022-23 school year.
- VII. REPORTS FROM DIRECTOR OF SCHOOLS**
- VIII. RECOGNITION OF STAFF AND STUDENTS**
- IX. COMMENTS FROM BOARD MEMBERS**
- X. ADJOURN**

**Upcoming meeting dates:**

March 21, 2022, 5:30 p.m., Maryville High School  
April 11, 2022, 5:30 p.m., Maryville Academy

# FIELD STUDY PERMISSION REQUEST

A1

\*\*\*THIS FORM MUST BE SUBMITTED 2 WEEKS PRIOR TO THE DATE OF THE TRIP\*\*\*

School: Coulter Grove Grade/Club: Liaisons Today's Date: 4/6/2022  
# of Participants: 4 Teachers: Barbara Taylor, Dr. Ramona Best  
Trip Coordination: Barbara Taylor Destination: Nashville, TN -  
Date of Trip: March 8-9 Leave Time: 3/8 12:00 pm Return Time: 3/9 6:00 pm  
Transportation: Walk ☐ Car ☒ Bus: ☐ # of Buses: ☐ Bus Owner: ☐

## \*SPECIAL EDUCATION USE ONLY

# of Students: ☐ Teachers: ☐

BUS NEEDED? Yes: ☐ No: ☐ # of Buses: ☐ Bus Owner: ☐

Other Modes of Transportation: Walk: ☐ Car: ☐

\* over night trip

Justification for Trip: Round 5 and 6 of "Ace of Shakes". A Competition to build strong communication and soft skills.

Principal: [Signature] Dir of Schs: Art Winters

(Rev. 10/18)



# Request to Release Students for School-Related Events

Teacher: Arieta Crook Course/Team/Organization: HOSA

Event: HOSA State Competition

Location: Knoxville Convention Ctr + surrounding hotels

Dates of Trip (Include Departure/Return Time):

Departure Date: 3/28/22 Departure Time: approx 9:30 AM

Return Date: 3/30/22 Return Time: approx 2:30 pm

Check all that apply:

In-County: ☐ Out-of-County: ☒ \*Overnight: ☒ \*Out of State: ☐  
 \*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒ <sup>District Vals</sup> Number of Busses: 2

Cost for each student: \$ 195-\$270 Means of funding trip: Students pay

Educational Purpose: depends on assigned hotel + # of kids in each room.

HOSA competition is co-curricular. They study + compete in topics related to health care careers

Teacher Signature: Arieta Crook

Date: 1/21/22

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: Heather Little

Date: 1/24/22

Superintendent Signature: Bob Winters

Date: 1/31/22

\*School Board Approved: ☐

Date: ☐

## IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

**FIELD TRIP REQUEST FORM**

Maryville City Schools

School: MRS Grade/Couse/Team/Organization: 6th, 7th BandCoordinating Teacher(s): George HaydenTrip Date: May 13-15 Destination: Louisville, Ky.Cost per student: approx. 300.00 Cost per adult: sameNumber of attending students: 40 est. Number of attending adults: 2Departure Time: 6:00am Return Time: \_\_\_\_\_; Overnight? yes \*requires board approvalTransportation: Walk \_\_\_\_\_ Cars \_\_\_\_\_ Bus ☒ SPED Bus \_\_\_\_\_ Number of Buses 1Bus Service Provider: Rocky TopTrip Justification: Concert AssessmentTrip Coordinator's Signature: [Signature] Principal's Signature: D. Kevin Myers\*\*Director of Schools Signature\*\*: [Signature] Date: 2/2/22

\*School Board Approval, as applicable: \_\_\_\_\_ Date: \_\_\_\_\_

To Be Completed After Approval:

 PO# \_\_\_\_\_  
 Cafe Manager: \_\_\_\_\_ Clinic (Meds) \_\_\_\_\_ Office (Perm. Slip) \_\_\_\_\_ Website/Calendar \_\_\_\_\_  
 (Initials) (Initials) (Initials) (Initials)
**CUT & RETURN TOP PORTION TO OFFICE FOR APPROVAL****COMPLETE BOTTOM HALF & RETURN TO BOOKKEEPER - AFTER TRIP**

Grade: \_\_\_\_\_ Department/Team: \_\_\_\_\_

Teacher Coordinator: \_\_\_\_\_

Field Trip Destination: \_\_\_\_\_

Final Count of Students Paying: \_\_\_\_\_

Final Count of Students Waived: \_\_\_\_\_

Final Count of Adults Paying: \_\_\_\_\_

Signature of Person Verifying: \_\_\_\_\_

**FOR BOOKKEEPER TO COMPLETE:**

Amount Donated: \_\_\_\_\_

Total Paid by Students: \_\_\_\_\_

Total Paid by Adults: \_\_\_\_\_





## Request to Release Students for School-Related Events

Teacher: Douglas Martin and Alex Cate Course/Team/Organization: Hiking Fitness Club

Event: Overnight hike in GSMNP

Location: N.C. GSMNP, Kephart Shelter, Appalachian Trail

Dates of Trip (Include Departure/Return Time):

Departure Date: March 10

Departure Time: 7AM

Return Date: March 11

Return Time: 4pm

Check all that apply:

In-County: ☐

Out-of-County: ☐

\*Overnight: ☒

\*Out of State: ☒

\*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus/Van: ☒ Number of Vans: 2

Cost for each student: \$ 25-shelter fee, food

Means of funding trip: Student self-pay

Educational Purpose: Increase mental and physical fortitude through physical challenge. Students will be challenged on a tough hike on back-to-back days. We will be teaching outdoor and camping skills as necessary.

Teacher Signature: Click or tap here to enter text.

Date: 2-1-22

Request Approved: ☒

Request Not Approved: ☐

Principal's Signature: Heather White

Date: 2/1/22

Superintendent Signature: HB Winters

Date: 2/2/22

\*School Board Approved: \_\_\_\_\_

Date: \_\_\_\_\_

### IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

<b>Maryville City Board of Education</b>			
Monitoring: <b>Review: Biennially, in October</b>	Descriptor Term: <b>Estimating Facility Costs</b>	Descriptor Code: <b>3.209</b>	Issued Date: <b>03/21/22</b>
		Rescinds: <b>3.209</b>	Issued: <b>12/10/18</b>

- 1 When new construction, renovation, and/or a building addition is proposed, the Director of Schools  
2 shall secure cost estimates for each project that exceeds \$25,000 and submit such estimates to the  
3 Board for approval.<sup>1</sup>
- 4 Estimates are to include the total cost with a breakdown detailing the following:
- 5 1. Cost of site preparation;
  - 6 2. Fees charged by governmental agencies;
  - 7 3. Fees charged by utility companies;
  - 8 4. Cost of landscaping;
  - 9 5. Architect or construction management fees; and
  - 10 6. Other costs and/or fees as required.
- 11 The cost of each project shall be presented to the Board as a part of the project recommendation. In  
12 addition, consideration is to be given to costs of future maintenance, to any warranties that might be  
13 involved in construction, and the determination of easements.

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Legal References

1. TCA 49-2-203(a)(3)(C)

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Cross References

Consultants 1.303