

**Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803**

**BOARD OF EDUCATION
REGULAR MEETING**

**5:00 PM, November 14, 2016
JOHN SEVIER ELEMENTARY**

- I. CALL TO ORDER** **CHAIRMAN JENKINS**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE – Grant O'Quinn, Cooper Mullen, Ben Boles
- II. ADOPT AGENDA**
- III. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- IV. CONSENT AGENDA ITEMS**
1. Approve Minutes of October 18, 2016, meeting (Attachment)
 2. Approve bid from Veritiv Operating Company for copy paper – Funding Source: Instructional Supplies and Materials \$18,715.20 (Attachment A1)
 3. Approve purchase of Dell replacement parts from PCS, Inc. – Funding Source: Instructional Equipment and Supplies \$11,500 (Attachment A2)
 4. Approve Montgomery Ridge and Coulter Grove Intermediate Schools annual Summer Band Camp (Attachment A3)
 5. Approve annual renewal of PowerSchool student information system – Funding Source: Instructional Equipment and Supplies \$24,926.30 (Attachment A4)
 6. Approve Maryville High School wrestling team overnight trip to Mountain Brook, AL, for tournament (Attachment A5)
- V. AGENDA ITEMS**
1. Review Board Policy Manual Section 10.4.4.3 Tobacco – First Reading (Attachment B1)
 2. Review Board Policy Manual Section 10.14 Student Wellness – First Reading (Attachment B2)
- VI. UPDATE FROM JOHN SEVIER ELEMENTARY SCHOOL – Ginny Boles, Principal**
- VII. REPORTS FROM DIRECTOR OF SCHOOLS**
- VIII. RECOGNITION OF STAFF AND STUDENTS**
- IX. COMMENTS FROM BOARD MEMBERS**
- X. ADJOURN**

Upcoming meeting dates:

December 12, 2016 – 5:00 pm, Coulter Grove Intermediate School

January 9, 2017 – 5:00 pm, Montgomery Ridge Intermediate School

Bid Opening Summary

Maryville City Schools

Al

Bid Name or Number ____ Copy Paper Bid
Opening Date ____ Tuesday, October 18, 2016 ____
Opening Time __10:00 a.m..
Opened by: ____ Kathy Smith ____

Company	Email #	Cost per Case	Cost for 840 cases	Notes
Paper 101 / Mary Cross	paper101@fcdist.com	\$ 22.28	\$ 18,715.20	
Contract Paper Group / Pamela Darkow	pdarkow@cpgbid.com	\$ 22.33	\$ 18,757.20	
A&W Office Supply / Gerald Johnson	gerald.johnson@awos.com	\$ 25.79	\$ 21,663.60	
Veritiv Operating Company	uwwbids@veritivcorp.com	\$ 22.28	\$ 18,715.20	*Awarded bid.
Office Depot/Office Max	David.griffin2@OfficeDepot.com	\$ 23.75	\$ 19,950.00	
Costco		\$ 24.99	\$ 20,991.60	
Athens Paper Co.		No bid		
Xpedx Paper Co.		No bid		
Sam's Wholesale Club		No bid		
Southeastern Paper Group		No bid		
Buckeye Cleaning Center		No bid		
Staples Business Advantage		No bid		
Lamar Printing		No bid		
American Paper & Twine		No bid		

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PERSONAL COMPUTER SYSTEMS, INC.
PO BOX 69
LOUISVILLE, TN 37777-0069
865-273-1960 Fax: 865-273-1961

10/31/2016
Quote #: 184759
Customer #: 2586
Page: 1 of 1

Quoted To:
Maryville City Schools
833 LAWRENCE AVE
MARYVILLE, TN 37803-4857

Phone: 865-982-7121

Cust PO:

Reference:

Terms: NET 30 DAYS

Ship Via: DEL - 4

District: Maryville City

Salesperson: JLW

Valid Through: 11/30/2016

Stock Code	Description	Quantity	Price	Extended
KEYDEL94F68	Dell Replacement keyboard 94F68	100	19.00	1,900.00
NOTDELG1H9N	Dell Liquid Crystal Display,13.3HDF,White Light Emitted Diode,Embedded Display Port,AG,Au Optonics Corp (G1H9N)	100	72.00	7,200.00
NOTDELTCYGH	Dell Palmrest assembly, black for 3340	100	24.00	2,400.00

SubTotal: 11,500.00

Tax: 0.00

Shipping: 0.00

Total: 11,500.00

TIRED OF REPLACING PROJECTOR LAMPS? ASK ME ABOUT INTERACTIVE LCD PANELS FOR YOUR CLASSROOMS AND MEETING ROOMS.

Super Summer Band Camps!!!

For Maryville Band Students Grades 5-8

hosted by

Coulter Grove Intermediate School

Tom DeLozier and George Hayden, Directors

Call 865.256.1559 (Mr. Hayden) or 865.414.2215 (Mr. DeLozier) with questions!

Beginner/Switcher Band Camp- June 5-9, 9:00am -12:00pm noon Monday-Friday

\$70.00

- 15 hours of Beginning Band Instruction.
- Open to rising 5th or 6th grade students who wish to begin band.
- Also for 6th graders who are switching instruments (upon band director approval)
- Instrument rental available on site Monday, June 6.
- First day, Monday, will be to explore the instruments to select an instrument.
- FREE T-SHIRT

Concert Band Camp-June 5-9, 9:00am-12:00pm noon Monday-Friday

\$70.00

- Open to rising 6th, 7th, and 8th graders (with at least one year experience)
- FREE T-SHIRT
- Grades 6-8 (not for beginners or switchers please).
- 15 hours of full concert band experience and master classes.
- Sight read FUN music!
- Master classes and section rehearsals!

Cut off and return to your band director or your homeroom teacher by Monday, May 1st.

+MAKE CHECK OUT TO MCS+ (attach check & return to your band director).

Name: _____ Parent Signature: _____

Next year's school: Circle One: CGIS MRIS MJHS

Grade: _____ (for school year 2017-2018)

Phone number(s): _____

_____ My child will enroll in the beginner's/switcher's band camp-\$70.00.

_____ My child will enroll in the Concert Band Camp-\$70.00.

T-Shirt Size (Please circle one).

Child Sm Child Med Child Lg Adult Sm Adult Med Adult Lg Adult X-Lg

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INVOICE



Invoice No.	INV109810
Tax ID No.	47-4674631
Date	11/01/2016
Customer No.	10003000
PO No.	

Bill To

Maryville City Schools School District
833 Lawrence Ave
Maryville TN 37803
United States

Ship To

Maryville City Schools School District
833 Lawrence Avenue
Maryville TN 37803
United States

Description	U/M	Qty	Terms		Due Date
			Net 30		12/01/2016
			Tax	Unit Price	Extended Price
MS-PS-S-PSMSR: PS SIS M&S Recurring Contract Dates: 11/11/2016 - 11/10/2017	Students	1	Y	\$24,926.30	\$24,926.30
<p>This is your annual support/subscription/hosting renewal. A new purchase order is required. To avoid cancellation of your phone support, product updates or hosted products, please work with your Director of Technology or appropriate business person to approve a purchase order and payment for this annual recurring invoice. If this support is not used, please FAX a written cancellation to 916-288-1588 or businessoperations@powerschool.com. If we don't receive your cancellation by the start of your new term, your support/subscription/hosting will automatically renew.</p> <p>Licensee shall be subject to a monthly charge of 1.5% on all amounts not paid when due (18% annually) , or, if a lower maximum rate is established by law, then such lower maximum rate.</p>					
Subtotal			Tax Total		Total (USD)
\$24,926.30			\$0.00		\$24,926.30

Remit by Check (US Mail Only):
PowerSchool Group LLC
PO Box 398408
San Francisco, CA 94139-8408

Remit by Check (Courier):
Wells Fargo Lockbox Services
Dept #38408
3440 Walnut Ave, Bldg A, Window H
Fremont, CA 94538

Remit by Wire or ACH to:
Wells Fargo Bank, NA
Account Name: PowerSchool Group LLC
ABA Routing No: 121000248
Account No: 4633847017 SWIFT: WFBIUS6S
(Include invoice number in transmission)

Customer Service:
ar@powerschool.com
888-265-7641 (Toll-Free)
916-288-1588 (Fax)

Request to Release Students for a School-Related Event

Teacher: Alex Cate Course/Team/Organization _____
 Event: Mountain Brook Invitational Wrestling Tournament, Mountain Brook, AL

Dates of Trip: (Include departure/return time)

Departure Date 12-9-16 Departure Time 10:00am

Return Date 12-10-16 Return Time 7:00pm

Check all that apply:

In-County _____ Out-of-County _____ Overnight* X Out-of-State* X
 *(Requires Board Approval)

Transportation: Walk _____ Parents Provide _____ Bus X Number of buses 1

Cost to Each Student \$30 Means of Funding Trip Fees and Athletics Account

Educational Purpose: _____

Teacher Signature: RA Cate Date 11-3-16

Request Approved: [Signature] Request Not Approved 11/3/16

Principal's Signature: _____ Date _____

Superintendent Signature: Rich Wiley Date 11/8/2016

*School Board Approved: _____ Date _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Macheala Humphrey

Maryville City Schools Board of Education

Monitoring: Review: Biennially in November	Descriptor Term: Behavior and Discipline	Descriptor Code: 10.4 Rescinds:	Review Date: 11/14/16 Last Revision:
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suspension requirement on a case-by-case basis. Zero-tolerance acts are as follows:

- The student possesses a dangerous weapon at school, on a school bus, or at a school function under the jurisdiction of the state or local educational agency;
- The student unlawfully possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school, on a school bus, or a school function under the jurisdiction of the state or local educational agency;
- The student assaults or threatens to assault a teacher, student, or other person;
- The student makes a bomb threat.
- Public Chapter 375: The student transmit by an electronic device a credible threat to cause bodily injury or death to another student or school employee.

Students with Disabilities - Students with disabilities will be disciplined in accordance with the Individuals with Disabilities Education Act (IDEA) and in compliance with the state law or state board policies regarding services for children with disabilities.

10.4.4 Student Conduct

The Board of Education believes that acceptable behavior is an essential ingredient of effective education programs. It expects all students to conduct themselves in such a manner as to reflect favorably upon themselves, their families, their community, and their school.

10.4.4.1 Disruption of and Interference With School Activities - A student shall not participate in the use of violence, force, noise, coercion, bullying, hazing, threat, intimidation, fear, passive resistance, or any other conduct which will cause the disruption, interference, or obstruction of any school function while on school property, or in school vehicles, or buses, or at any school-sponsored activity, function or event, whether on or off campus.

Neither shall any student urge other students to engage in such conduct that causes disruption, interference with or obstruction of any school purpose.

10.4.4.2 Bus Conduct - Students shall comply with established rules of conduct when being transported to and from school. A student may be denied the privilege of riding the bus if it is determined by the principal that the student's behavior is such as to cause disruption on the bus.

10.4.4.3 Tobacco - Students of any age are ~~forbidden to use or possess~~ **prohibited from using or possessing** tobacco **products, electronic cigarettes,** or any tobacco-like

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1 substitute, in any form, while at school or while participating in any school-sponsored
2 activity, at school or away. ~~Upon the first violation, the principal will impose either a~~
3 ~~three day in school suspension or an out of school suspension of three days; upon the~~
4 ~~second offense the student will receive a minimum out of school suspension of at least~~
5 ~~three days; upon the third or additional offense the student will receive a minimum of~~
6 ~~3 days out of school suspension and may be suspended from school indefinitely~~
7 **Disciplinary consequences for violations include detention, in-school suspension**
8 **and out of school suspension. Multiple violations of the policy shall be subject to**
9 **may result in** alternative placement or expulsion from school. Violations will be
10 reported as required by TCA 39-17-1505.

11
12 **10.4.4.4 Alcohol and Drug Abuse** – Any of the following activities by a student will
13 result in a suspension from regular school for a period of one (1) year except that the
14 Director of Schools may modify this suspension on a case-by-case basis: 1) being
15 under the influence of, 2) using, 3) possessing, 4) furnishing to another student, or 5)
16 showing clear indication of recent use of alcohol, drugs, or drug paraphernalia while at
17 any school related activity, whether on or off campus. It will be the responsibility of
18 the principal to notify the Maryville Police Department or other authorities as
19 applicable as soon as possible when evidence is found that there has been a violation
20 of this policy.

21
22 If a student receives any remuneration whatsoever, whether monetary or otherwise, for
23 furnishing alcohol, drugs, drug paraphernalia, or substances represented to be unlawful
24 drugs to another student (of any school jurisdiction) at any school related activity
25 whether on or off campus, or on any school property, said student will be expelled
26 from school attendance and not be eligible for enrollment in the alternative school.

27
28 For the purpose of this policy, the following definitions shall apply: “Drug” means
29 any controlled substance, marijuana, alcohol (any liquid containing alcohol), legend
30 drug or any other substance whose possession or use is regulated in any manner by
31 governmental authority, including the school system.

32
33 Without limiting the above definition, "drugs" shall specifically include the possession
34 of any glue, paint, gasoline, aerosol, chlorofluorocarbon gas or other substance
35 containing or having the property of releasing fumes which can cause a condition of
36 intoxication, inebriation, elation, dizziness, excitement, stupefaction, paralysis, or the
37 dulling of the brain or nervous system or disturbing or distorting of the audio or visual
38 processes. Such definition shall further include, but not be limited to, over the counter
39 or prescription medications such as cough syrup where such medications are ingested.

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Monitoring: Review: Annually, in November	Descriptor Term: Student Wellness	Descriptor Code: 10.14 Rescinds:	Review Date: 11/14/16 Last Revision:
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10.14

The Board recognizes the link between nutrition, physical activity and learning. In order to implement overall wellness for students, all schools in the district shall follow the plan below.

Commitment to Coordinated School Health – All schools shall implement CDC's Coordinated School Health approach to managing new and existing wellness-related programs and services in schools and the surrounding community based on State law and State Board of Education CSH Standards and Guidelines.

The district's coordinated school health coordinator shall be responsible for overseeing compliance with State Board of Education CSH Standards and Guidelines in the school district. He/she shall register with the State Department of Education. ***The school district shall be responsible for developing and implementing goals for nutrition promotion and education, physical activity, and other school-based activities that promote student wellness.***

10.14.1 School Health Advisory Council

An advisory council shall be established to serve as a resource to school sites for implementing policies. The council shall consist of individuals representing the school and community, including parents, students, teachers, school administrators, school board members, health professionals, school food service representatives, and members of the public. The primary responsibilities of the council include but are not limited to:

- Developing, implementing monitoring, reviewing and as necessary, making recommendations as to physical activity and nutrition policies;
- Ensuring that all schools within the district create and implement an action plan related to the modules from the School Health Index;
- Ensuring that the results of the action plan are annually reported to the council; and
- Ensuring that school level results include measures of progress on each indicator of the School Health Index.

The State Board of Education's ***CSH and Physical Education Policy Policies*** shall be used as guidance by the council to make recommendations. The Board may consider recommendations of the advisory council in making policy changes or revisions.

10.14.2 Evaluation of Effectiveness of Wellness Program

The Board shall monitor the effectiveness of the school wellness program within a wide-range of student constituency groups. Factors to be considered can include, but

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are not limited to:

- Participation rates in school meal programs;
- Nutrition satisfaction surveys;
- Frequency and types of health problems which include medical issues, mental/emotional and behavioral health;
- ~~Teacher surveys of student's classroom behavior, attention span, and memory;~~
- and
- ~~Test scores.~~

10.14.3 Commitment to Nutrition

~~All schools shall offer school meal and snack programs with menus that meet the patterns and nutrition standards established by the U. S. Department of Agriculture and State Board of Education's Minimum Nutritional Standards for individual food items sold or offered for sale to pupils in Pre-K through eight.~~

~~The coordinated school health coordinator shall be responsible for overseeing the school district's compliance with the State Board of Education Rules and Regulations for sale of food items in the school district and that this Wellness Policy is being fulfilled by all schools in the district. He/she shall register with the State Department of Education.~~

The school principal/designee shall be responsible for overseeing the school's compliance with the State Board of Education Rules and Regulations for sale of food items in the school. Healthy nutritional habits shall be encouraged. All food including vending machines, fundraising items, and concessions must meet guidelines set forth by United States Department of Agriculture (USDA).

The school nutrition coordinator shall be responsible for overseeing the school district's child nutrition programs: National School Lunch Program, the School Breakfast Program, the Summer Food Service Program, and the After School Snack Program. All schools within the District shall participate in the USDA child nutrition programs. Schools will market and advertise foods and beverages that meet the Smart Snacks in School nutrition standards.

10.14.4 Commitment to Physical Activity

The Board recognizes that physical activity is extremely important to the overall health of a child. Schools shall support and promote physical activity. Physical activity may be integrated into any areas of the school program. Physical Education classes shall be offered with moderate to vigorous physical activity being an integral part of the class. Students shall be encouraged by staff whenever possible to be

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1 physically active.

2
3 ~~Supervised recess should be offered daily to all elementary school children.~~

4 **10.14.5 Curriculum**

5 All applicable courses of study should be based on Lifetime Wellness Curriculum
6 Standards, the K-8 Healthful Living Curriculum Standards, and the K-12 Physical
7 Education Curriculum Standards. 2

9 **10.14.6 Commitment to Ensuring a Healthy School Environment**

10 The Board strives to ensure that all schools offer healthy, safe, and supportive
11 environments for students, staff, parents, and visitors. To further this goal, the Board
12 and each school shall implement all state and federal laws and regulations to the
13 development, curriculum, services, standards, staffing, and assessment of wellness
14 programs.

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