

Maryville City Schools
833 Lawrence Avenue
Maryville, TN 37803

BOARD OF EDUCATION
REGULAR MEETING

5:30 PM, SEPTEMBER 12, 2022
MARYVILLE HIGH SCHOOL

- I. CALL TO ORDER** **CHAIRMAN BLACK**
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE James McCormick – 12th grade
- II. UPDATE FROM MARYVILLE HIGH SCHOOL** Heather Hilton, Principal
- III. ADOPT AGENDA**
- IV. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS**
- V. CONSENT AGENDA ITEMS**
1. Approve Minutes of August 8, 2022, meeting (Attachment)
 2. Approve Maryville High School Band overnight trip for ETSBOA Jazz Clinic in Cleveland (Attachment A1)
 3. Approve Maryville High School Band overnight trip for ETSBOA Senior Clinic in Gatlinburg (Attachment A2)
 4. Ratify Executive Committee approval for renewal of PowerSchool – Funding Source: Regular Education Software - \$33,700.65 (Attachment A3)
 5. Approve Maryville Junior High School Tennis Team overnight trip for State Championships in Clarksville (Attachment A4)
- VI. AGENDA**
1. Consider changes to Board Policy section 4.603 – Promotion and Retention (Attachment B1)
- VII. REPORTS FROM DIRECTOR OF SCHOOLS**
- VIII. RECOGNITION OF STAFF AND STUDENTS**
- IX. COMMENTS FROM BOARD MEMBERS**
- X. ADJOURN**

Upcoming meeting dates:

October 17, 2022, 5:30 p.m., Maryville Junior High School

November 14, 2022, 5:30 p.m., Maryville Academy

**Request to Release Students for School-Related Events**

Teacher: Adam Ford

Course/Team/Organization: MHS Band

Event: ETSBOA Jazz Clinic

Location: Walker Valley High School, *Cleveland, TN*

Dates of Trip (Include Departure/Return Time):

Departure Date: Friday, January 27th, 2023

Departure Time: 9:00 a.m.

Return Date: Saturday, January 28th, 2023

Return Time: 10:30 p.m.

Check all that apply:

In-County: ☐Out-of-County: ☒*Overnight: ☒*Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☒ Bus: ☐

Number of Busses: Choose an item.

Cost for each student: \$110

Means of funding trip: Band Account- Student Fee Collection

Educational Purpose: Students participating in Jazz Clinic with top professionals and East Tennessee Musicians.

Teacher Signature: *Mr. Z. Ford*

Date: 7/27/2022

Request Approved: ☒

Request Not Approved: _____

Principal's Signature: *Heather Little*Date: *7/29/22*Superintendent Signature: *AB White*Date: *8/8/22*

*School Board Approved: _____

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

Please return to Rhonda Elkins

AUG 03 2022

**Request to Release Students for School-Related Events**

Teacher: Adam Ford

Course/Team/Organization: Maryville High School Band

Event: ETSBOA Senior Clinic

Location: Gatlinburg- Park Vista Hotel

Dates of Trip (Include Departure/Return Time):

Departure Date: February 2nd, 2023

Departure Time: 10:00 a.m.

Return Date: February 4th, 2023

Return Time: 8:00 p.m.

Check all that apply:

In-County: ☐Out-of-County: ☒*Overnight: ☒*Out of State: ☐

*(Requires Board Approval)

Transportation: Walk: ☐ Parents Provide: ☐ Bus: ☒

Number of Busses: 1

Cost for each student: \$110-\$130

Means of funding trip: Student Collection

Educational Purpose: Students will learn from top conductors and clinicians in the US.

Teacher Signature: M. J. Ford

Date: 7/27/2022

Request Approved: ✓

Request Not Approved: _____

Principal's Signature: Heather H. H. H.Date: 7/29/22Superintendent Signature: HB W. W.Date: 8/8/22

*School Board Approved: _____

Date: _____

IMPORTANT REQUIREMENT

Please give classroom teachers a minimum of two weeks' notice of the event.

To help Administration, teachers, and the Attendance Office, please return list of students alphabetically and indicate their grade level.

AUG 03 2022

Please return to Rhonda Elkins



MARYVILLE CITY SCHOOLS

Mike Winstead
Director of Schools

833 Lawrence Avenue
Maryville, Tennessee 37803

August 22, 2022
Maryville City School Board
Executive Committee Meeting

Approve purchase of renewal for PowerSchool – Funding Source: Regular Education
Software - \$33,700.65

APPROVED:

Director of Schools *Mike Winstead* Date 08/22/2022

Chairman, Board of Education *Ni Bl* Date 08/22/2022

Maryville Board of Education

Nick Black

Candy Morgan

Chad Hampton

Bethany Pope

Julie Elder



150 Parkshore Dr, Folsom, CA 95630
 Remit Email: kate.dougherty@powerschool.com
 Quote Date: 18-AUG-2022
 Quote #: Q-667085-1

Prepared By: Kate Dougherty
 Customer Name: Maryville City Schools School District
 Contract Term: 12 Months
 Start Date: 11-NOV-2022
 End Date: 10-NOV-2023
 Billing Frequency: Annually

Customer Contact: Glenda Ennen
 Title: Student Information System Specialist
 Address: 833 Lawrence Avenue
 City: Maryville
 State/Province: Tennessee
 Zip Code: 37803
 Phone #: (865) 982-7121

Product Description	Quantity	Unit	Extended Price
Initial Term 11-NOV-2022 - 10-NOV-2023			
License and Subscription Fees			
PowerSchool SIS Maintenance and Support	5,645.00	Students	USD 33,700.65

License and Subscription Totals: **USD 33,700.65**

Quote Total	
Initial Term	11-NOV-2022 - 10-NOV-2023
Payment Total	USD 33,700.65

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Feb2022/, as may be amended.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Maryville City Schools School District

Signature:

A handwritten signature in black ink, appearing to read "Eric Shander". The signature is fluid and cursive, with the first name "Eric" and last name "Shander" clearly distinguishable.

Printed Name: Eric Shander

Signature:

Printed Name:

Title: Chief Financial Officer

Title:

Date: 25-MAY-2022

Date:

PO Number: _____

Maryville City Schools

Field Trip/School Travel Request



School MJHS; Grade/Course/Team/Organization: MJHS Tennis Team

Coordinating Teacher(s): Christian Burns

Trip Date: 10/1-10/2 Destination: Clarksville, TN

Cost per student: \$30; Cost per adult: \$0

Number of attending students: 10; Number of attending adults: 2

Departure Time: _____; Return Time: _____; Overnight? Yes *requires board approval

Transportation: Walk _____ Cars X Bus _____ SPED BUS _____ Number of Buses _____

Bus Service Provider: _____

Trip Justification: This would allow our MJHS tennis team players to participate in the Tennessee Middle School Tennis State Championships; we would be entering two teams of 5 players; students would ride with their parents and stay with their parents

Trip Coordinator's Signature: Christian Burns Principal's Signature: [Signature]

Director of Schools' Signature: Mike Winstead Date: 9/7/22

*School Board Approval, as applicable: _____ Date: _____

Maryville City Board of Education

Monitoring: Review: Biennially, in August	Descriptor Term: Promotion and Retention	Descriptor Code: 4.603	Issued Date: 10/17/22
		Rescinds: 4.603	Issued: 07/08/19

1 *General*

2 All promotion and retention decisions shall be made on a case-by-case basis and comply with state and
3 federal law. All decisions shall be made in consultation with a student's IEP and/or 504 team, if
4 applicable.¹

5 Students who have difficulty in achieving the requirements for promotion may be considered for
6 retention. Schools shall identify these students by February 1st. Factors used to identify students for
7 retention shall include:²

- 8 1. Ability to perform at the current grade level;
- 9
- 10 2. Results of local assessments, screening, or monitoring tools;
- 11
- 12 3. State assessments, as applicable;
- 13
- 14 4. Home Literacy Reports;³
- 15
- 16 5. Overall academic achievement of the student;
- 17
- 18 6. Likelihood of success with more difficult material if promoted to the next grade;
- 19
- 20 7. Attendance record; and
- 21
- 22 8. The student's maturity.

23 Students may be identified for retention after the February 1st deadline if the delay in identifying a
24 student is due to:

- 25 1. Lack of instructional availability; or
- 26
- 27 2. Additional information acquired after results of local assessment, screening, or monitoring are
28 released.

1 **PROMOTION PLANS⁵**

2 When a student is considered for retention, the student's parent/guardian shall be notified within
3 fifteen (15) days, and an individualized promotion plan shall be developed to help the student avoid
4 retention. The plan shall be developed in coordination with the student's teachers, IEP or 504 team, if
5 applicable, and may also include input from the student's parent(s)/guardian(s), school counselor, or
6 other appropriate school personnel.

7 Promotion plans shall incorporate evidence-based strategies, including expectations and measurements
8 that will verify whether a student has made sufficient progress to be promoted to the next grade level,
9 and be tailored to the student's learning needs. Promotion plans for students in third grade will include
10 additional requirements for promoting students in this grade. A copy of the plan will be provided to the
11 student's parent(s)/guardian(s), and the school shall offer the opportunity for a parent-teacher
12 conference to discuss the plan. If a student is not making progress on the promotion plan, then the
13 strategies shall be modified. Parent(s)/guardian(s) shall be provided with any changes to the promotion
14 plan.

15 A student who demonstrates sufficient academic progress according to his/her promotion plan shall be
16 promoted to the next grade level unless retention is required per additional requirements for students in
17 third grade.⁶

18 If a student has not demonstrated sufficient academic progress according to his/her promotion plan by
19 the end of the school year, the student shall be eligible to enroll in a summer reading or learning
20 program, if available. Parent(s)/guardian(s) shall be notified of a decision for retention at least ten (10)
21 calendar days prior to the start of the next school year if the student was enrolled in a summer program.
22 However, if the student wasn't enrolled in a summer program, the parent(s)/guardian(s) shall be
23 notified of a decision for retention at least thirty (30) calendar days prior to the start of the next school
24 year.⁷

25 **RETENTION⁶**

26 A student may be retained when such retention is in the best interest of the student or when retention is
27 required per additional requirements for students in third grade. However, a student shall not be
28 retained more than once in any grade.

29 If a student is retained, the Director of Schools/designee shall develop an individualized academic
30 remediation plan within thirty (30) calendar days after the beginning of the next school year. A copy of
31 the plan shall be provided to the student's parent(s)/guardian(s) within ten (10) calendar days of its
32 development. The plan shall include at least one of the following strategies:

- 33 1. Adjustment to the current instructional strategies or materials;
- 34 2. Additional instructional time;
- 35 3. Individual tutoring;
- 36 4. Modification to the student's classroom assignment to ensure the student receives
- 37 instruction from a highly effective teacher; or
- 38 5. Attendance or truancy interventions.

Decision of Retention – Third Grade⁹

Third grade students shall not be promoted to the next grade unless they are determined to be proficient (i.e., receive a performance level rating of “met expectations” or “exceeded expectations”) in English language arts (ELA) based on the student’s most recent TCAP test.

For third grade students with disabilities, retention and promotion decisions shall be made on a case-by-case basis and in consultation with the student’s IEP and/or 504 team to determine whether the student’s performance on the ELA portion of TCAP was due to the student’s disability. The school district shall not retain a student with a disability or a suspected disability that impacts their ability to read.¹⁰

Students who are not proficient in ELA may still be promoted if the following conditions are met:

1. A student in third grade receiving a performance level rating of “approaching expectations” on the ELA portion of the student’s most recent TCAP test may be promoted if:
 - a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
 - b. The student was previously retained in grades K-3;
 - c. The student is retested before the next school year and scores proficient in ELA;
 - d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and demonstrates adequate growth on the post-test at the end of the camp; or
 - e. The student receives tutoring for the entirety of the next school year in accordance with state law.
2. A student in third grade receiving a performance level rating of “below expectations” on the ELA portion of the student’s most recent TCAP test may be promoted if:
 - a. The student is an English language learner and has received less than two (2) full years of ELA instruction;
 - b. The student was previously retained in grades K-3;
 - c. The student is retested before the next school year and scores proficient in ELA; or
 - d. The student attends a learning loss bridge camp before the next school year, maintains a ninety percent (90%) attendance rate, and receives tutoring for the entirety of the next school year in accordance with state law.

PROMOTION AND RETENTION – GRADES 9-12

Each student is a member of a cohort group determined by the year they entered 9th grade. Students will progress through grades 9-12 with their cohort group. Those not meeting graduation requirements at the end of the eighth term will be retained as a 12th grader.

APPEALS^{7,11}

For students where retention is required per the additional requirements for students in third grade, parent(s)/guardian(s) may appeal this decision directly to the Department of Education in accordance with state law.¹²

For all other grade levels, when a student is identified for retention, the parent(s)/guardian(s) shall be notified about the decision to retain the student and provided with information on the right to appeal the decision. Appeals shall be made to a committee appointed by the principal within five (5) days. The student and his/her parent(s)/guardian(s) shall be provided written or actual notice of the appeal hearing and shall be given the opportunity to address the committee. The committee shall conduct a hearing within ten (10) business days to determine if the student will be promoted.

Upon notification of the committee decision, the principal shall send written notification to the Director of Schools/designee and the parent(s)/guardian(s). The notification shall advise parent(s)/guardian(s) of their right to appeal such action within five (5) days to the Director of Schools/designee. The appeal shall be heard no later than ten (10) business days after the request for appeal is received.

Within five (5) business days of the Director of Schools/designee rendering a decision, the student's parent(s)/guardian(s) may request a hearing by the Board, and the Board shall review the record. Following the review, the Board may affirm or overturn the decision of the Director of Schools/designee. The action of the Board shall be final.

Legal References

1. 20 USCA § 1400 *et seq.*; 29 U.S.C. § 794 (Section 504); TRR/MS 0520-01-03-.16; TCA 49-6-3115
2. TRR/MS 0520-01-03-.16(5)
3. TCA 49-1-905(e)
4. TRR/MS 0520-01-03-.16(4)
5. TRR/MS 0520-01-03-.16(6)
6. TRR/MS 0520-01-03-.16(6)(f)
7. TRR/MS 0520-01-03-.16(6)(e)
8. TRR/MS 0520-01-03-.16(6)(g)
9. TRR/MS 0520-01-03-.16(7)
10. 29 U.S.C. § 794 (Section 504); 20 USCA § 1400 *et seq.*; TRR/MS 0520-01-03-.16(7)(e)
11. TRR/MS 0520-01-03-.16(3); TRR/MS 0520-01-02-.17(7); TCA 49-6-3102(e)(1)
12. TRR/MS 0520-01-03-.16(7)(f)

Cross References

Credit Recovery 4.210
Grading System 4.600
Reporting Student Progress 4.601
Attendance 6.200
Student Assignments 6.205
Homeless Students 6.503
Student Records 6.600