

Maryville City Schools Board of Education

Monitoring:

**Review: Annually,
in November**

Descriptor Term:

Procedures & Guidelines Discrimination, Harassment, Intimidation, Bullying or Cyber Bullying

Descriptor Code:

10.5.7

Review Date:

11/14/16

Rescinds:

Last Revision:

A student may report discrimination, harassment, intimidation, bullying or cyber bullying to any faculty member. If the discrimination, harassment, intimidation, bullying or cyber bullying is from other student(s), the faculty member will resolve it or, if they cannot resolve it, report the complaint to the principal or his/her designee. If the discrimination, harassment, intimidation, bullying or cyber bullying is from anyone else, the faculty member will report it immediately to the principal. Oral reports will also be considered official reports. Reports may be made anonymously, but formal disciplinary action may not be based solely on the basis of an anonymous report. The willful filing of a false report will itself be considered harassment and will be treated as such. The principal will then proceed as follows:

1. Note the person(s) involved in the harassment complaint;
2. Record a description of the incident;
3. Investigate the complaint and note findings;
4. Maintain a confidential file of all actions/findings/proceedings. No reprisals or retaliation shall occur as a result of good faith reporting of charges of discrimination, harassment, intimidation, bullying or cyber bullying;
5. If a critical situation exists, or if the complaint involves any employee, immediately notify the Director of Schools;
6. Consequences and appropriate remedial action for students who commit acts of discrimination, harassment, intimidation, bullying or cyber bullying may result in corrective or disciplinary action up to and including suspension or expulsion. The appropriate action will be consistent with local established policy, case law, Federal and State statutes, school policies and regulations.